

## Small Grant Scoring Rubric

REVIEW CRITERIA	Exemplary 4	Some Concerns 2	Not at All 0
<b>a) The application is neat and complete.</b>	Application questions are all answered thoroughly and free of spelling, grammatical, and punctuation errors.	Application lacks some requested information; some spelling, grammatical, and punctuation errors.	Major parts of application missing; major spelling, grammatical, and punctuation errors.
<b>b) The project description is clear and concise.</b>	Project description shows strong evidence of thought and planning.	Project description demonstrates some evidence of thought and planning.	Project activity makes no sense. No thought given to this activity.
<b>c) There is a compelling need for budget items.</b>	Clear planning and strong justification for items. Budgetary needs are integral to successful implementation.	Little evidence of planning and/or justification for items. Budgetary items not necessarily needed for project implementation.	Applicant makes no case for needing the budgetary items.
<b>d) Students will clearly benefit from the project.</b>	Definite evidence that project will impact student learning and/or achievement. Project is definitely related to student interests and needs.	Vague how students will benefit from this project.	This project does not benefit students.
<b>e) Provides specific evaluation tools to assess learning.</b>	Lists specific evaluation tool(s) to be used; tool(s) clearly aligns with project goals, and is appropriate (even inventive) for type and scope of project.	Evaluation tool(s) being used is not clear and/or does not seem reasonable for the type and scope of project.	Evaluation is not mentioned in application.
<b>f) Learning activities will actively engage students and address standards.</b>	The children will be very involved in the activities of this project and Illinois State Standards are clearly addressed. (i.e. I want to be in this classroom!)	Learning activities somewhat questionable whether they will engage students and/or applicant does not address how project addresses Illinois state standards.	Activities not engaging and standards are not even mentioned.
<b>g) The project and learning activities show imagination and creativity.</b>	An original idea. Applicant's passion, energy, and enthusiasm for subject are felt.	Little imagination or creativity in project and/or pre-packaged or purchased kit.	Reflects NO creativity and imagination. Pre-packaged idea or purchased kit.
<b>h) The scope of the project seems reasonable and viable.</b>	Project timeline is clearly reasonable for learning goals being addressed; student activities can be reasonably completed in the planned amount of time.	Scope of project a little unreasonable and/or doesn't seem as if it could be completed within the planned amount of time.	No information given on the timeline and goals being addressed with this project.
<b>i) The budget is complete and supports proposed activities.</b>	Budget is detailed; includes information about supply sources and exact cost of items. Accurate calculations are made.	Budget is loosely put together; insufficient information about costs of items and supply sources; some calculation errors.	Budget exceeds grant amount, no information about supply sources or cost included and/or budget amount used for one time event.